

APPLICATION TO RENT: Sunston, L.L.C.
APPLICATION REQUIRED FOR EACH ADULT OCCUPANT

Date: _____

Property Address Applied For: _____ Unit #: _____
Proposed Move-in Date: _____ Monthly Rent: \$ _____

Fee \$40 per application. Personal check or money order payable to Sunston, LLC. Please Drop-off through the office mail-slot at 2015A, NW 29th Ave, or mail to: P.O. Box 10559, PDX, OR, 97296. **Office:** (503) 274-4066 **Office hours:** M/Tu/Fr/Su 9:30–1:30 P.M., Weds: 3PM–7PM(or by appt. Not in office Th, Sa). Note: ONLY US MAIL (FedEx will NOT deliver to PO Boxes. FAX: 888-274-1740

PERSONAL INFORMATION: (*Most delays are caused by wrong phone numbers, numbers that go to voice mail, numbers going to people who don't know you or who are not authorized to give out info.*)

Full Name: _____ Phone: ()
 First Middle Last
S.S. #: _____ Birth Date: _____ Driver's License, State and #: _____
E-mail address _____ Work tel. ()

1) Current Address: _____
City: _____ State: _____ Zip: _____ Since: / / Rent Amount \$ _____
Why are you moving? _____
Current Landlord: _____ Phone: ()

2) Previous Address: _____
City: _____ State: _____ Zip: _____ From / / to / / Rent Amount \$ _____
Why did you move? _____
Previous Landlord: _____ Phone: ()

3) Previous Address: _____
City: _____ State: _____ Zip: _____ From / / to / / Rent Amount \$ _____
Why did you move? _____
Previous Landlord: _____ Phone: ()

Have you ever: (*circle one*) Been Evicted? Yes No Been sued by Landlord? Yes No Filed Bankruptcy? Yes No Been convicted, pleaded guilty or no contest to a crime? Yes No If yes to any of these, please explain:
DO NOT SKIP THIS PART. If the answer is NO, please circle NO.

EMPLOYMENT INCOME:

NOTE - If your employer requires us to verify through a Fee Based service we will pass that charge on to you. Typically \$25

Applicant's Employer: _____
Employment Address: _____
How Long? _____ Supervisor: _____ Phone: ()
Job Title: _____ Take home pay (per month): \$ _____ Full / Part-time (circle one)

Previous Employer: _____
Employment Address: _____
How Long? _____ Supervisor: _____ Phone: ()
Job Title: _____ Take home pay (per month): \$ _____ Full / Part-time (circle one)

Other Income (per month): \$ _____ Source: _____ Phone: ()

Other Income (per month): \$ _____ Source: _____ Phone: ()

PERSONAL REFERENCES:

1) Next of Kin: _____ Phone: ()
Address: _____ Relationship: _____

2) Emergency Contact: _____ Phone: ()
Address: _____ Relationship: _____

3) Other: _____ Phone: ()

PERSONAL PROPERTY:

1) Automobile: Make _____ Model _____ Year _____ License# _____ State _____
2) Automobile: Make _____ Model _____ Year _____ License# _____ State _____
3) Other Vehicles/Boats _____ Model _____ Year _____ License# _____ State _____

Do you own the following: Piano/Organ? _____ Water-filled furniture? _____ Fish Tank or Aquarium? _____

PET#1

Type: _____ Size _____ Weight _____

PET#2

Type: _____ Size _____ Weight _____

Has either pet ever injured anyone or damaged anything? (circle one) Yes no

If so, please explain: _____

Pet Reference: _____ Phone () -
Name Relationship

APPLICANT'S ADDITIONAL COMMENTS & EXPLANATIONS:

ALL ADULT MEMBERS OF HOUSEHOLD MUST FILE A SEPARATE APPLICATION

APPLICANT SCREENING CHARGE DISCLOSURE(S):

- 1) Owner/Agent may obtain a tenant screening or credit report which generally consists of:
 - a) credit history including credit standing;
 - b) public records, including but not limited to judgments, liens, evictions and status of collection accounts;
 - c) information verification;
 - d) current obligations and credit ratings; and
 - e) criminal records.
- 2) Owner/Agent requires payment of an Applicant Screening Charge of \$40.00 per applicant, none of which is refundable unless the Owner/Agent does not screen the applicant(s). Application valid for up to three weeks from date of receipt by Owner/Agent. Please make checks payable to Sunston, L.L.C.

I understand I have the right to dispute the accuracy of any information provided to the Owner/Agent by a screening service or credit reporting agency. I am aware that an incomplete application may cause delays or result in denial of tenancy. I certify the above information is correct and complete and hereby authorize you to make any inquiries you feel necessary to evaluate my tenancy and credit standing (including, but not limited to credit checks). The Owner/Agent is requiring payment of an applicant screening charge, applicant acknowledges receiving a copy of or reading Owner/Agent's Screening Guidelines.

Applicant Signature _____ Date _____